

PIONEERS IN PUBLIC SERVICE

COMMUNITY ALLOCATION GRANT REQUEST FOR PROPASAL

Cripple Creek-Victor High School Pioneers in Public Service is now accepting applications for Community Allocation Grant funds provided through the City of Cripple Creek. We are proud of this great partnership and opportunity for local non-profits and service clubs.

Criteria:

The Cripple Creek-Victor High School Pioneers in Public Service mission for Community Allocation Grants is to review submitted grants and recommend funding awards to the Cripple Creek City Council for organizations or service clubs that provide services to the citizens of Southern Teller County and/or enhance the quality of the life for its residents. Grants are awarded in December.

Application Procedure:

COMPLETING THE APPLICATION

Applications should be submitted in English. Please avoid the use of acronyms and jargon. Use legible black printing or 12 point font if typed.

If more space is needed than is provided, use a blank sheet of paper to complete the section using the identical format.

Clearly identify the continuation page as such and the information item(s) contained therein, and attach with the appropriate page of the application.

Computer generated facsimiles may be substituted for any of the forms provided in the grant application. Such substitute forms should be printed in black ink and must maintain the exact wording and format of the Cripple Creek-Victor High School Pioneers in Public Service printed forms, including all captions and spacing. Any substantial deviation may be grounds for Cripple Creek-Victor High School Pioneers in Public Service to reject the entire application.

A complete application should include the three page grant application form and a copy of the organization's **501(c) (3) Letter** (if applicable) and **Program Budget**. You may also include a list of volunteer services that the Cripple Creek-Victor High School Pioneers in Public Service students may be allowed to help with in your organization. You may also include a cover letter, annual report, brochure, audit, letter of support or other pertinent organizational material.

Grant requests should be emailed to ted@aspenminecenter.org or mailed via U.S Postal Service to:

Pioneers in Public Service Attn: Ted Borden

Community of Caring/ Aspen Mine Center

P.O. Box 1587 Cripple Creek, CO 80813

Grant Applications must be received by end of business Monday, November 6, 2023. Absolutely NO applications will be accepted after this date. Grantee Interviews will be held Tuesday, November 14, 2023 at the Centennial Building in the downstairs Commissioner's Chambers, 112 N A Street, Cripple Creek, from 9:00 A.M to 2:00 P.M. Please ensure that you or a representative from your organization will be available on that day to present your grant proposal.

Should you need more information please contact Ted Borden at 689-3584 # 132 or **ted@aspenminecenter.org**

***Special instructions for Cripple Creek-Victor School personnel/club representatives who apply for grants:

Please give yourself plenty of time to prepare your grant request. Consult with your building administrator or Principal to determine if the money you are requesting is or should be covered by a CC-V Schools budget line item or other sources. After the grant application is completed it must be read and approved by the building administrator/ principal before being submitted to the Cripple Creek-Victor High School Pioneers in Public Service. Failure to obtain this approval will result in the grant not being accepted.

On behalf of the RE 1 School District, Community of Caring, and the City of Cripple Creek thank you so much for participating in this great program!

CRIPPLE CREEK-VICTOR HIGH SCHOOL PIONEERS IN PUBLIC SERVICE

**COMMUNITY OF CARING FOUNDATION/
CITY OF CRIPPLE CREEK/
CRIPPLE CREEK VICTOR HIGH SCHOOL**

GRANT APPLICATION FALL, 2023

CONTACT INFORMATION

Organization Name: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

Position: _____

Phone: _____

Email: _____

ORGANIZATION INFORMATION

Non-Profit Status (check one): _____ 501(c)(3) _____ Government Equivalent
Civic Club _____ Other _____

1a. Brief Description of Organization: (250 words max):

1b. What are your key employee or volunteer positions? How long have your current employees/volunteers been with your organization? (100 words max)

1c. What is your organizations leadership structure? (board of directors, formalized committee etc..)

- 1d. Are there any pending legal claims filed against your organization?

2. Organization mission, vision and value statements (150 words max)

3. Primary organizational short and long term goals: (150 words max)

4. Organization's Primary Programs/functions (150 words max)

5. Primary Sources of funding (i.e. government funds, foundations, corporate grants, private donors, sponsorships):

GRANT REQUEST

Amount requested: \$ _____ (grants typically range from \$500-\$2,000)

Type of request (circle one):

A. General Operating Costs

B. Existing Program Support

C. New Initiative/New Program Support

D. Equipment and Supplies

E. Other (briefly describe) _____

6. How long has your organization and the program for which you are requesting funding been serving residents of Teller County?

7. How will your program benefit residents of Cripple Creek/southern Teller County? What is your target population? (150 words max)

8. Please describe how the requested funds will be used. Please be specific.(150 words max)

9. If funded, how will this grant impact your organization and /or the community it serves? (150 words max)

10. Please provide an outline of your organization’s annual budget and program budget (separate sheet may be attached to this form is necessary.)

Please provide one letter of support with your application

Name of Contact Person (please print)

Title

Signature of Contact Person

Date